SOUTH CAROLINA BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS
SPECIAL CALLED MEETING MINUTES- WebEx
August 20, 2026 at 9:30 AM
110 Centerview Drive, Kingstree Building
Columbia, South Carolina 29210

This meeting was held using video and teleconference. Members of the public who wished to attend did so by telephone or the internet.

1. **Call to Order**
   a. Public notice of this meeting was properly posted at the S.C. Board of Long Term Health Care Administrators office, Synergy Business Park, Kingstree Building, and on the Board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

2. **Introduction of Board Members and Others**

Sarah doctor-Greewade, Vice Chair, called the meeting of the SC Long Term Health Care Administrators to order at 9:30 am.

Members participating in the meeting were:
Melissa Yetter, Board Chair
Raymond Tiller
Dennis Lofe
Edward Burton
Vito Wicevic

LLR Staff Present included: Charlie Gwynne, Esq., Advice Counsel; Patrice Deas, Board Executive; Tajuana Hall, Program Coordinator; Emily Farr, Director; Reshma Parikh, Finance; Melanie Ergle, Finance; Holly Beeson, Esq.; Kathryn Britt, Program Manager III; Dowan Sulton, DOTS; Meka Smalls, DOTS; Theresa Brown, Program Director.

Others in attendance: Diane Hendricks, Court Reporter.

3. **Approval of Excused Absences**

Dennis Lofe made a motion to excuse the absence of William Birmingham. Edward Burton seconded the motion, and it carried unopposed.

4. **Approval of Agenda**

Dennis Lofe made a motion to approve the agenda. Edward Burton seconded the motion, and it carried unopposed.

5. **Discussion and Vote on Fee Increase- Emily Farr, Director**

Emily Farr, Director, presented a Financial Overview to the Board, detailing current and projected finances. The presentation also outlined current and projected fees, including the timing of necessary increases, and offered two options for the Board's consideration.

Dennis Lofe made a motion to go into executive session for legal advice. Melissa Yetter seconded the motion, and it carried unopposed.

Edward Burton made a motion to come out of executive session. Melissa Yetter seconded the motion, and it carried unopposed.

Dennis Lofe made a motion to approve Option 2, and to review the fees every other year. Raymond Tiller, seconded the motion, and it carried unopposed.

6. **Adjournment**

Dennis Lofe made a motion to adjourn the meeting at 10:31 am. Edward Burton seconded the motion, and it carried unopposed.